



School Assembly Booking Agreement

A sample. Yours comes filled in with your date, talk and fee.

This agreement books Chad Kempel for an assembly at your school. It's short on purpose: terms a principal can read in five minutes. If your district uses its own contract, this page attaches to it as the scope of work.

1. WHO AND WHEN

Speaker: Chad Kempel LLC, an Idaho limited liability company ("Chad"). PO Box 22, Eagle, ID 83616 · chad@chadkempel.com · (208) 391-2959

School: [School name], [District], [Street address, city, state].
Day-of contact: [Name, title, email, cell].

Date	[Day, Month Date, Year]
Chad arrives	[Time], about 60 minutes before the assembly
Assembly starts	[Time]
Length	[40 to 55] minutes, including student Q&A
Talk(s)	[Anything Is Possible / The Weight You're Carrying / I Walked the Hallways Alone]
Audience	[Grades], about [number] students
Room	[Gym / auditorium / other]
More than one assembly	[Times and talks, or "No"]

2. FEE, PAPERWORK AND PAYMENT

Fee: \$[amount] for [one assembly / all three talks].

Rate: [Local Introductory Rate, 2026–27 / California and Western rate / Standard fee].

- **Local Introductory Rate:** \$1,000 for one assembly, \$2,500 for all three talks, for the 2026–27 school year.
- **Travel:** none for schools within a few hours of Boise. Schools Chad drives to that are more than 300 miles from Boise add \$500. If Chad flies, the school pays airfare at cost instead, plus one hotel night only if a same-day round trip won't work. Never both. Travel for this booking: \$[amount or "none"].
- **A second school on the same trip:** \$1,000, with no added travel.

Paperwork: Chad sends his W-9 and certificate of insurance as soon as this agreement is signed, so your business office has them before the date. If your district uses purchase orders, please send the PO number before the assembly.

Approval time: if your board or district office approves contracts, plan on three to four weeks. Chad holds the date while it moves through.

Payment: Chad Kempel LLC invoices after the assembly. Payment is due within 30 days, by check, ACH or purchase order. There's no deposit.



School Assembly Booking Agreement

A sample. Yours comes filled in with your date, talk and fee.

3. WHAT EACH SIDE BRINGS

Chad provides:

- A planning call with you and your counseling team before the date. About fifteen minutes; email works if your calendar's full.
- The full outline to your counselors ahead of time.
- Ten minutes with your counseling team before he walks into the gym.
- The talk, student Q&A, and time afterward for students who want to come down and talk.
- A goal card or take-home sheet for every student in the room, based on the count you send.
- Next-morning follow-up for teachers: discussion questions and journal prompts.
- A public-school appropriate talk. No religion, no politics.
- Chad himself. He gives every talk in person and never sends a substitute.
- Nothing sold during the assembly. Books or other items are offered only with the school's OK, and never pitched to students from the stage.

The school provides:

- One point of contact with a cell number for the day.
- Teachers and staff in the room, supervising students the whole time.
- The room open 60 minutes before, with bells and announcements off during the talk.
- A wireless handheld mic, a projector or screen with HDMI, and sound that reaches the back row.
- Someone to read Chad's 45-second introduction.
- The number of students attending, at least 7 days before the date.
- Any accessibility needs (interpreter, captions, large print) at least 7 days before. Chad adjusts slides and handouts.
- Where your counselors will be that day, so Chad can tell students where to find them.
- If you can, two or three student leaders ready to ask the first question.

Scheduling: for *The Weight You're Carrying* and *I Walked the Hallways Alone*, please don't make it the last period of the day. Students need time to reach a counselor afterward.

Changes in scope: big changes to grades, audience size or the number of assemblies need Chad's OK and may change the fee.

4. CONTENT, SAFETY, PRIVACY AND VIDEO

Content. The talks touch on hard things, and each talk's outline says exactly which: losing his twin sons, a friend who was murdered and, in the mental health and anti-bullying talks, a close friend who died by suicide. Your counselors review the outline against national safe-messaging guidelines before the date. Chad doesn't describe how anyone died and uses no graphic images. If the school asks him to leave something out, he leaves it out.

Background checks. Chad has passed background checks through the West Ada School District (Idaho's largest) and the Idaho Department of Correction. He completes any background or registry check your district requires. If the district needs a new fingerprint check, the district covers that cost.

Student safety. Chad follows your visitor and check-in policy and all campus rules, including no tobacco, drugs or weapons. He stays in public view with students and is never alone with a student behind a closed door. If a student tells him something that worries him, he walks that student to a counselor and follows your school's reporting process and state law.

Student privacy. Chad doesn't collect or keep student records. The optional student survey is anonymous and runs only with the school's approval. A safety concern goes only to school staff and the authorities the law requires.

Filming. Chad only films an assembly with the school's OK in writing, on terms you agree to at the time.

Ownership. Chad's talks, slides, handouts and his own recordings stay his property, including when the district uses its own contract. The school may record the assembly for its own students and staff. Posting it publicly needs Chad's OK first.



School Assembly Booking Agreement

A sample. Yours comes filled in with your date, talk and fee.

5. CHANGES, CANCELLATIONS AND THE REST

Snow day, lockdown, emergency or a hard week at school: pick a new date in the same school year. No fee, no hassle.

If the school cancels for another reason: no charge if it's more than 14 days out. Within 14 days, the school pays half the fee, and within 48 hours, the full fee. Reschedule within the same school year and that fee goes away. Any nonrefundable travel Chad has already booked is owed either way.

If Chad can't make it (illness, family emergency): he reschedules at no extra cost, or the school owes nothing. Any travel Chad already booked is his cost, not yours.

Insurance. Chad Kempel LLC carries general liability insurance of \$1,000,000 per occurrence and \$2,000,000 aggregate. On request, Chad's certificate names your district as certificate holder or additional insured. If your district requires abuse and molestation coverage, say so when you book.

Who covers what. Each side covers claims caused by its own actions or carelessness. The school covers claims caused by its building or equipment. Except for injury claims covered by insurance, neither side owes the other more than the fee for this booking.

Independent contractor. Chad Kempel LLC is an independent business, not a school employee. It handles its own taxes and insurance.

After the assembly. If it went well, Chad may ask for a short quote, a Google review, a link to chadkempel.com if the school posts about the assembly, or an introduction to another school. All optional. Saying no changes nothing in this agreement.

If we ever disagree. We'll talk it through first. If that doesn't settle it, either of us can ask for a mediator before taking any other step.

Your district's contract. If your district uses its own contract, this page attaches to it as the scope of work. Where they differ, the district's terms control, except that Chad's talks and materials stay his property and the privacy terms above still apply.

The whole agreement. This page is the whole deal. Changes go in an email both sides confirm.

Law. This agreement follows the law of the state where the school is located.

6. SIGNATURES

FOR THE SCHOOL

Name _____

Title _____

Signature _____

Date _____

FOR CHAD KEMPEL LLC

Name Chad Kempel _____

Title Member _____

Signature _____

Date _____